

VILLAGE OF KINDERHOOK

AGENDA

HISTORIC PRESERVATION COMMISSION MEETING

Regular Meeting

July 20, 2023 @ 6:30 pm (Note: Time Change)

In-Person Meeting - Kinderhook Village Hall

Meeting Documents available at Kinderhook Village Website using link below:

<https://villageofkinderhook.org/hpcdocuments.html>

- I Workshop
 - Albany Ave
- II Call to Order
- III Approval of June 15, 2023 Regular Meeting Minutes
- IV Funds Remaining
- V Correspondence
- VI Old Business
 - CLG Grant Update
 - 34 Broad St/Gate/Nicole & Lee Fisher
 - 30 Albany Ave/Front Door & Transom/Shanley & Osheen Harruthoonyan
- VII New Business
- VIII Procedures
 - Municipal Code
- IX Next Regular Meeting - August 17, 2023
- X Adjourn

WORKSHOP

Albany Ave

MINUTES

Village of Kinderhook
Historic Preservation Commission
Regular Meeting - June 15, 2023
In-Person Meeting - Village Hall

Present: Ken Neilson - Vice Chair, Randal Dawkins, Elizabeth Martin, Sean Sawyer, Lisa Weilbacker - Alternate Member

Absent: Tim Husband - Chair

Others Present: Seth Agata, Victoria Bell, Mark Browne - Village Liaison, Frank Curran, Christine Dreyfus - Visitor - Town of New Lebanon, Lee & Nicole Fisher, Deborah Gordon - Visitor - New Lebanon Town Board, David Horne, Jhori Jurgenson, Julia May, Christopher Ventura

Workshop: None

K. Neilson brought the Regular Meeting to order at 7:04 pm.

Motion made for L. Weilbacker to be seated as the Alternate Member at tonight's Regular Meeting of the Historic Preservation Commission, June 15, 2023.

Motion: S. Sawyer; Second: E. Martin. Motion carried.

Minutes: Motion made to approve the Regular Meeting Minutes of April 20, 2023, pending review from Village Attorney.

Moved: L. Weilbacker; Second: R. Dawkins. Motion carried.

(Note: Village Attorney has reviewed the April minutes. The HPC May meeting was cancelled, no minutes to approve.)

Funds Remaining: \$3,000

Correspondence: Village Liaison, Mark Browne, forwarded a letter from New York State Historic Preservation Office (SHPO) in regard to the Water Main Replacement Project. Upon SHPO's review of the project, it was determined "No Adverse Effect" on historic resources based on the following condition:

- There will be no above ground visual effect on historic buildings in the district.

Old Business

CLG Grant Update - E. Martin spoke with SHPO and has received templates for the Commission's use and which she will forward to the members within the next week.

30 Albany Ave/Front Door & Transom/Shanley & Osheen Harruthoonyan

Update: Code Enforcement Officer, Trevor Bean, received their application today for the July Meeting of the HPC.

New Business

21 Albany Ave/Fence/Christopher Ventura & Sam Chapin

Mr. Ventura presented his application for replacement of an existing fence with a solid 6' H x 8" W treated stockade fence and plans to use existing gate hardware. Fences style with layout and photos included with the application. Fence along the back of the property will remain as is.

Motion to approve the replacement and installation of fencing as submitted on the application for 21 Albany Ave meeting criteria in Chapter 75-7B (2 & 3) and 75-7C (1, 2, & 3).

Motion: R. Dawkins; Second: S. Sawyer. Motion carried.

\$10 Application Fee was received.

12 Broad St/Window Lettering/Jhori Jurgenson

J. Jurgenson & J. May presented their application for vinyl lettering on both front windows of the building reading "Muse Aesthetics - Skin - Waxing - Brows - Body".

Several Commission members suggested the lettering be placed on the lower portion of the window as opposed to the middle as presented in the application, J. Jurgenson was in agreement and will have the vinyl lettering applied in the location suggested.

Motion to approve the installation of window lettering to the two front windows at 12 Broad St meeting criteria in Chapter 75-7B (1 & 2) and 75-7C (1, 2, 3, & 4).

Motion: E. Martin; Second: S. Sawyer. Motion carried.

\$10 Application Fee to be dropped off at the Village Office.

34 Broad St/Porch & Skirting/Nicole & Lee Fisher

Nicole and Lee Fisher presented their application and photo of existing porch and skirting, skirting currently is solid panel which does not allow air circulation and is attributing to the porch rot. Wood underneath PVC also has rot. Applicants would like to replace the solid skirting with lattice as shown in stock photo. Remainder of porch to remain the same.

Motion to approve the removal of the solid panel porch skirting and replace with lattice at 34 Broad St meeting criteria in Chapter 75-7B (1, 2, & 4) and 75-7C (1, 2, 3, & 4).

Motion: S. Sawyer; Second: L. Weilbacker. Motion carried.

\$10 Application Fee to be dropped off at the Village Office.

34 Broad St/Fence Demolition/Nicole & Lee Fisher

Nicole and Lee Fisher presented their application for demolition of the fence on their property. Fence was in disrepair and had been removed for safety reasons with permission from the Code Enforcement Officer, Trevor Bean. Since removal has occurred, this application is for recording purposes. T. Bean will be requested to sign off on application.

Motion to approve the demolition of the fence at 34 Broad St meeting criteria in Chapter 75-7B (4) and 75-7C (1 & 2).

Motion: S. Sawyer; Second: E. Martin. Motion carried.

\$10 Application Fee to be dropped off at the Village Office.

34 Broad St/Fence & Gate/Nicole & Lee Fisher

Nicole and Lee Fisher presented their application with photos and layouts for installation of:

- 448' of picket fence 54" height (style #3013S), with 5x5 pressure treated concrete set posts and federal slip over caps. Two 4' gates and one 5' gate to be installed. Picket fence is denoted by red line on boundary outline provided with application.
- 360' of 6' fence (style #3176), 1" x 4" tongue and groove cedar board fence with 5x5 pressure treated concrete set posts and federal slip over caps.
- The 12' driveway gate would incorporate lattice to tie in with the porch skirting, driveway access is from Eichybush Rd. R. Dawkins suggested the driveway gate have a carriage style appearance as opposed to photo presented in application which has a 1980's appeal, does not compliment the house. K. Neilson was in agreement. R. Dawkins sketched out and suggested a number of simple styles that would be more appropriate, and

suggested the proportion of the lattice be in line with the porch skirting if the gate is not a solid gate.

The Commission recommended the applicant reconsider the gate style and present photo/sketch at the July meeting of the HPC for review, no new application needed and will be addressed as Old Business. In order to not delay the fence project, tonight's meeting will address the fence only.

Motion to approve the fence at 34 Broad St meeting criteria in Chapter 75-7B (1, 2, & 3) and 75-7C (1, 2, 3, 4, & 5).

Motion: E. Martin; Second: R. Dawkins. Motion carried.

\$10 Application Fee received.

5 Church St/Mini-Split Heat Pump, Screening, Gutter & Downspout/David Horne & Thomas Grattan

David Horne presented his application with photos and layout for installation of a mini-split heat pump, approximately 24" H x 36" W with lattice screen, 48" H x 48" W, lattice to match top of existing lattice on fence. In addition, 5" half round gutter and 3" round downspout, on the northwest side of outbuilding, matching the gutter and downspout on the house.

K. Neilson asked if the unit could be placed in the back of the building, Mr. Horne said no due to the location of the back window. Discussion was had on the lattice screening with the Commission requesting the screen have an "L" shape, side and front visibility, as opposed to just the one side presented in the application. Mr. Horne agreed to the "L" shape screen. K. Neilson suggested to bring the height of the screening down from 4' to 30" since the unit is 24" high while E. Martin and R. Dawkins preferred the 4" height, applicant will take the suggestions into consideration. It was noted that foliage cannot be used as screening. Piping/electrical will be installed directly behind the unit into the building and will not be visible.

The Commission was in agreement to approve the gutter and downspout to match house, as described in application.

Motion to approve the mini-split heat pump, screening, and downspout and gutter at 5 Church St meeting criteria in Chapter 75-7B (1, 2, & 3) and 75-7C (1, 2, & 3).

Motion: L. Weilbacker; Second: S. Sawyer. Motion carried.

\$10 Application Fee received.

7 Broad St/Doors/Randal Dawkins

Resident, R. Dawkins presented his application with photos for installation of two mahogany louvered six panel doors with reverse screens to front right facade doorway and street facing doorway under side porch (both doors facing street). Doors will be painted same color as house. The two louvered doors will act as storm doors, existing doors to remain in place. R. Dawkins noted that 5 years ago louvered doors had been approved for this property, however, they were not installed at that time. Also, storm doors installed in the 1950's had been previously removed. Discussion was had regarding the number of panels on the door, six panel would be in period with the house per R. Dawkins. S. Sawyer was in agreement to the six panels, E. Martin would prefer a four panel door.

Motion to approve two exterior louver six panel doors at 7 Broad St meeting criteria in Chapter 75-7B (1, 2, 3, & 4) and 75-7C (1, 2, 3, & 4).

Motion: S. Sawyer; Second: E. Martin. E. Martin abstained. Motion carried.

Note: R. Dawkins recused himself, personal application.

\$10 Application Fee was received.

Procedures:

The Commission discussed the following:

- Processing of applications, permits, enforcement & equitability within the district
- Guidelines vs Code for processes/procedures
- A National Register Historic District sign upon entering the Village
- The role the Historical Society can play in educating the public
- The role SHPO can play in educating the public
- Board of Realtors involvement, Farmers Market - information table, Welcome Packet from Village

M. Browne, Village Liaison, will bring concerns voiced at tonight's meeting to the Mayor.

Other:

K. Neilson introduced Deborah Gordon from New Lebanon Town Board and who previously worked for NYS Parks. She is interested in creating a Historic District at Mount Lebanon/Darrow School/Shaker Village. Although listed on the National Register, they would like to create a Historic District to protect/preserve the buildings.

On June 27th, there will be a public meeting in New Lebanon to discuss expanded uses of Mount Lebanon. D. Gordon would like a Commission member, someone who knows the in's and out's, processes, and is a resident of a Historic District, to participate in the public meeting to address questions residents may have. Also, there is concern with having a separate Commission to oversee the

Historic District as opposed to the Planning Board. Any insight that could be offered would be welcomed. Workshops, tax credits, SHPO, Commission members experiences, National Trusts, legislation, and Certified Local Government were briefly discussed. E. Martin agreed to attend their meeting in support of the Historic District.

Next meeting scheduled for July 20, 2023.

Motion to adjourn meeting at 8:28 pm.

Motion: E. Martin; Second: K. Neilson. Motion carried.

Jacqueline Bujanow, Secretary
Historic Preservation Commission

OLD BUSINESS

CLG Grant Update - Liz Martin

HPC did not approve below style gate at their June 15, 2023 Meeting

Historical Committee Addition

Updated Gate Photos



1-Entry

34 Broad St - Nicole & Lee Fisher

34 Broad
Revised Proposed gate #1



Revised style #1 for July 20, 2023 HPC Meeting



34 Broad
Revised proposed gate #2

Revised style #2 for July 20, 2023 HPC Meeting



Application for HPC

CERTIFICATE OF APPROPRIATENESS

Name of Applicant (Property Owners): Nicole & Lee Fisher

Location of Property: 34 Broad St, Kinderhook Tax Map ID:

Mailing Address of Applicant: s/a/a

Tel. No.: [REDACTED] Email address: [REDACTED]

Name of Representative of the Applicant (builder, architect, etc.): A S C fence
(to be accompanied by the owner's letter of authorization if owner is not present at HPC meeting)

Description of the proposed construction or alteration: *(If more space is needed attach pages containing description of proposed work)*

Replace 360' existing fence with identical fence that has been rotted and infested with Carpenter ants. Replace 448' fence around pool and along Eichy bush with similar style decorative fence that meets pool and safety code requirements. Existing fence is rotted and infested beyond repair, nor does it comply with NYS safety regulations.

Applicant's signature

Date 5/13/22

CEO/Code Enforcement Officer acknowledgment

Date Application received by the CEO: _____

Signature of CEO: _____ HPC Meeting Date: _____

Building permit required? _____ If required, applicant to apply to CEO.

Historic review required? _____ If required, applicant to submit application to CEO.

Type of Action under SEQR: Type I: _____, Type II: _____, Exempt: _____, Unlisted: _____

Summary of HPC action: () application approved, () application approved with conditions, () application denied. Reason for HPC action (see HPC decision for full text):

HPC Signature:

Date:

Support for Fence Change at 34 Broad Street, Kinderhook

Existing fence was erected 30 years ago. Since changing ownership, the fence has fallen into a state of irreplaceable damage. The existing fence has significant carpenter ant damage that has infiltrated the neighboring main house structure and causing extensive damage. Pest control has been retained to mitigate the problem on the existing structure but has advised the fence is beyond control. There has been no maintenance, cleaning, or care to the existing fence over the last twenty years. Over the last two years specifically, as the house was listed for sale, major sections have fallen down and removed. Most recently, the neighboring property experienced fallen sections on their property, the driveway experienced major falling pieces that left the structure in shambles, and the arches have proceeded to fall. Over the last several days since taking ownership, we have had a sectional fall on our vehicle and a gate section fall on our 4 year old son. It is not safe not salvageable. I have documented extensive photographs if you need further examination of the damage we were left with.

Neighboring properties have both privacy fencing and picket style fences. Our proposed gothic picket style fence fits in with the surrounding community and mimics the style we see in downtown Kinderhook. 32 Broad and 28 Broad both have similar style picket fences.

Finally, and most importantly, the fence will be brought up to NYS code safety standards without spires, nor spacing large enough for a child to fit in. We will take care in executing proper pool fencing that is required by law, as that has been missing from the property for at least two years.

VILLAGE OF KINDERHOOK, NY
BUILDING PERMIT APPLICATION

TAX MAP # 43.70-1-63

Expiration Date: _____


Permit # _____

Zoning Permit Required Yes No

1. LOCATION:

House No. 34 Road Name Broad Street

Subdivision Name & Lot No. (if any) _____

2. PROPERTY OWNER Nicole & Lee Fisher PHONE 

CURRENT ADDRESS 34 Broad Street

CITY & STATE Kinderhook NY ZIP 12106

3. CONTRACT OR BUILDER A & C Fence PHONE 5188513430

CURRENT ADDRESS 91 Palmer Road

CITY & STATE Craryville NY ZIP 12521

4. ZONING DISTRICT BUSINESS RESIDENTIAL RESIDENTIAL 1 HISTORICAL F1 100 YEAR FLOOD PLAIN

5. EXISTING USE & OCCUPANCY: Residential

6. INTENDED USE & OCCUPANCY: Residential

7. NATURE OF WORK: NEW BUILDING ADDITION ALTERATION DECK SHED FENCE SWIMMING POOL
 DEMOLITION SIDING & ROOFING OTHER

8. ADDITIONAL DESCRIPTION Replace 360' existing fence with identical fence along the back perimeter of the property.
Replacement 448' fence around pool with similar style decorative fence in same location.

9. WILL THIS PROPOSAL: (Please answer yes or no to each question)

a. Involve new, or alterations to, electrical wiring? No

b. Involve new, or alterations to, or additional use of, a sewage disposal system? No

c. Require installation, or changes in location, of a driveway? No

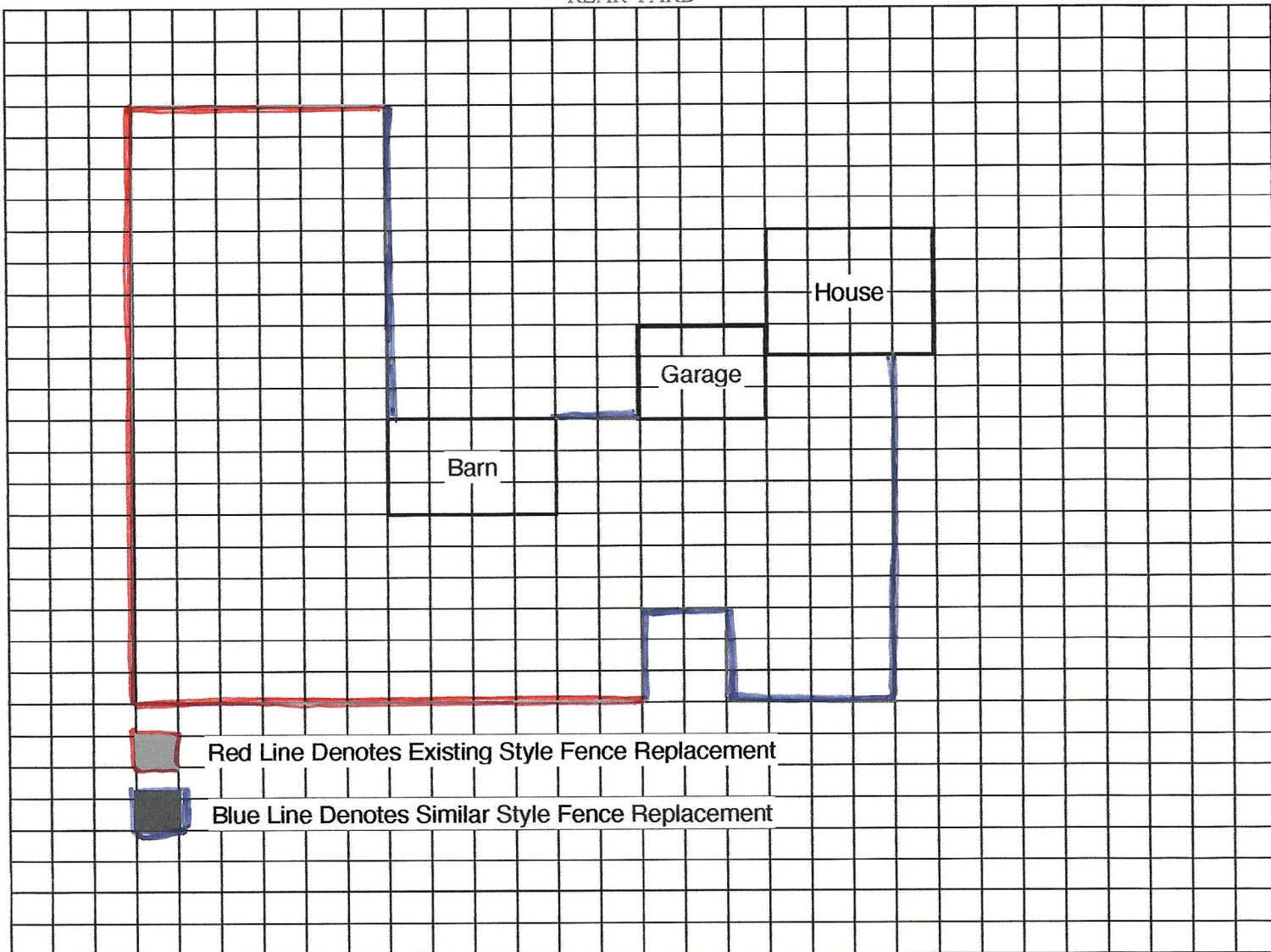
d. Involve a change in use or occupancy? No

10. DIMENSIONS OF STRUCTURE 808' WIDTH DEPTH HEIGHT 54"

11. LOT DIMENSIONS 212' WIDTH 427' DEPTH

12. ESTIMATED COST \$ 42,400

REAR YARD



Red Line Denotes Existing Style Fence Replacement

Blue Line Denotes Similar Style Fence Replacement

FRONT YARD

12. SET BACKS - LEFT YARD _____ RIGHT YARD _____ REAR YARD _____ FRONT YARD _____

13. Please sketch and locate structure or object within grid showing front, back and side setbacks.

14. APPLICATION IS HEREBY MADE to the Building Department for the issuance of a Building Permit pursuant to the New York State Uniform Fire Prevention and Building Code (Title 9 NYCRR) for the construction of buildings, additions or alterations, or for removal or demolition as herein described. The applicant agrees to comply with all applicable laws, ordinances and regulations, including New York State Energy Code requirements, and the Village of Kinderhook Zoning Ordinance.

Signature of Applicant [Signature] Date 5/11/23

Approved YES NO By [Signature] Date 5/19/2023 Title CFO

Fee Paid \$ _____ Date Received 5/19 Check# _____

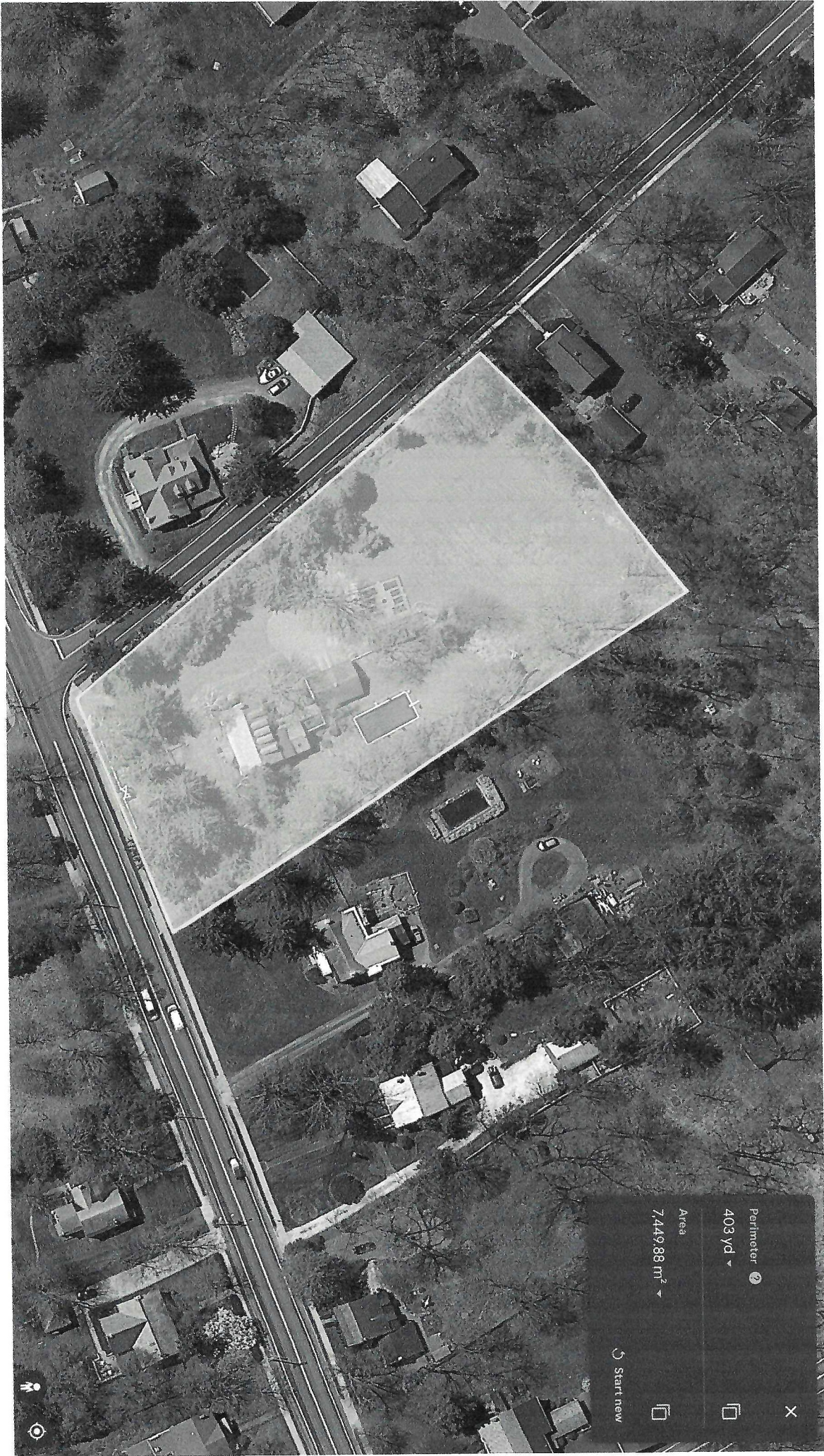
PERMIT DENIED

REASON _____

 REFERED TO - ZONING BOARD _____ PLANNING BOARD _____



Mocked up imagery of New, Similar Style fencing along the side yard



Perimeter 403 yd

Area 7449.88 m²

Start new

"LANDMARKS AND HISTORIC DISTRICTS IN THE VILLAGE OF KINDERHOOK"

Chapter 75 - 7. CRITERIA FOR APPROVAL OF A CERTIFICATE OF APPROPRIATENESS

(A) In acting upon an application for a Certificate of Appropriateness, the Historic Preservation Commission shall consider only changes to exterior features of buildings and structures.

(B) The Commission's decision shall be based upon the following principles:*

(1) Buildings and structures which contribute to the character of the historic district shall be retained, with their historic features altered as little as possible.

(2) Any alteration of existing buildings and structures shall be compatible first with its own historic style and secondly compatible with the character of the surrounding district.

(3) New construction shall be compatible with existing architecture.

(4) Only construction or alterations that are compatible with the long term preservation of the historic buildings and structures shall be permitted.

(C) In applying the principles of compatibility, the Commission shall consider the following factors:

(1) the general design, character and appropriateness to the property of the proposed alteration or new construction;

(2) the scale of the proposed alteration or new construction in relation to the property itself, surrounding properties, and the neighborhood;

(3) form, texture, material, and their relation to the features of the buildings and structures and to similar features of other buildings and structures in the neighborhood;

(4) visual compatibility with surrounding properties, including proportion of the buildings' and structures' facades, proportion and arrangement of window and other openings within the facades, roof shape, and the placement of buildings and structures on lots in the neighborhood, including setback; and

(5) the historic and architectural significance of the property.

* These principles are consistent with the current edition of The Secretary of the Interior's Standards for the Treatment of Historic Properties and The Secretary of the Interior's Guidelines for Preserving, Rehabilitating, Restoring and Reconstructing Historic Buildings

Application for HPC

CERTIFICATE OF APPROPRIATENESS

Name of Applicant (Property Owners): Shanley Knox, Osheen Harruthoonyan

Location of Property: 30 Albany Ave Tax Map ID: _____

Mailing Address of Applicant: PO Box 624, Kinderhook, NY 12106

Tel. No.: [REDACTED] Email address: [REDACTED]

Name of Representative of the Applicant (builder; architect, etc.): _____
(to be accompanied by the owner's letter of authorization if owner is not present at HPC meeting)

Description of the proposed construction or alteration: *(If more space is needed attach pages containing description of proposed work)*
Text

2020, during lockdown, replaced rotting MDF and wood veneer, six panel front door with same style, 6 panel door to stop wind and moisture from coming into house, and continuing to rot previous door.
Matched original 6 panel pattern and size with upgraded primers and coating to withstand more severe storms and climate change.

Applicant's signature [Signature]
Date April 16th 2023

CEO/Code Enforcement Officer acknowledgment

Date Application received by the CEO: 6/15/2023
Signature of CEO: [Signature] HPC Meeting Date: 7/20/2023

Building permit required? Yes If required, applicant to apply to CEO.
Historic review required? Yes If required, applicant to submit application to CEO.

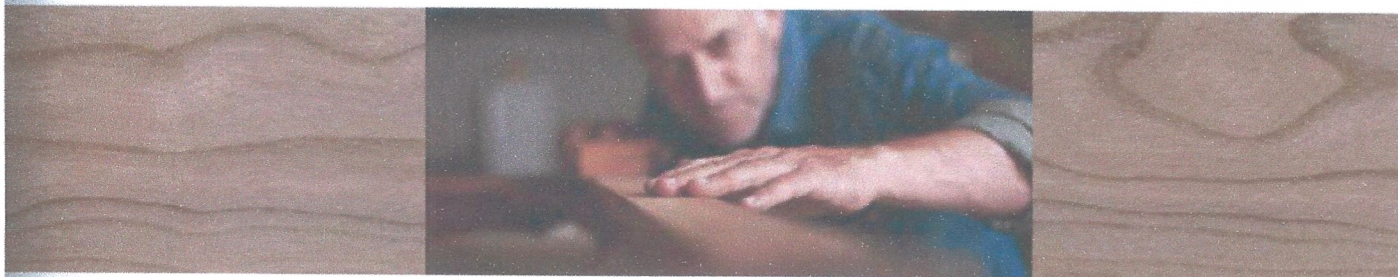
Type of Action under SEQR: Type I: _____, Type II: _____, Exempt: _____, Unlisted: _____

Summary of HPC action: () application approved, () application approved with conditions, () application denied. Reason for HPC action (see HPC decision for full text):

HPC Signature: _____
Date: _____

One of a kind. Like your home.

With Andersen, create an entry door with character and handcrafted origins, built in solid fine-grain wood. Styled to suit you perfectly. One of a kind. Like your home. And like you.



ENTRY DOORS

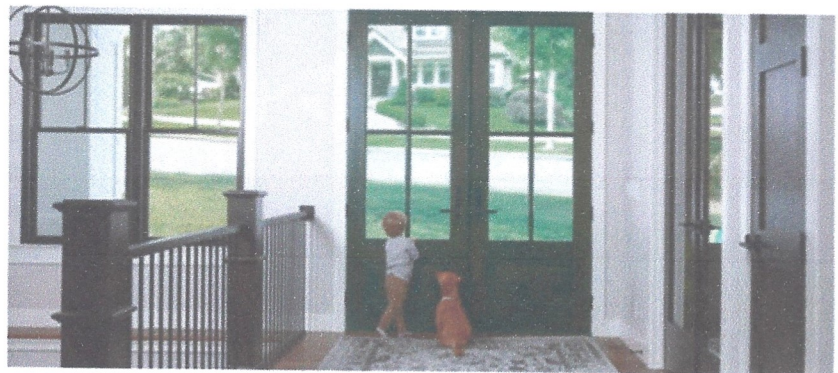
RESIDENTIAL

Entry Doors

\$\$\$\$\$

Andersen® residential entranceways are handcrafted from the finest wood available and introduce your home with uncommon elegance. They showcase artistry, intricacy and exceptional beauty to complement the character of your home and those who live inside.

- Available for both inswing or outswing operation
- Low-profile sill option available
- Wood can be left natural, stained or protected exteriors





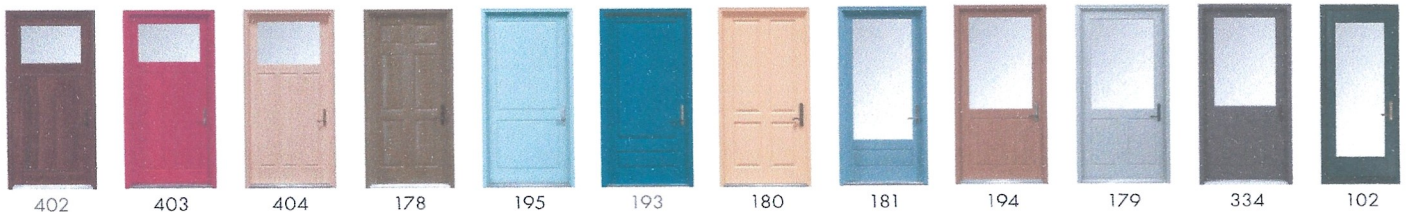
CREATE AN ENTRY DOOR WITH CHARACTER

Andersen® Entry Doors are handcrafted, built with solid fine grain wood and available with a variety of style options so you can create a one of a kind entryway, suited to fit you, and your home, perfectly.



- Select from a variety of richly-grained woods or make a bold first impression with color
- Choose from 50 commercial-grade, aluminum clad exterior colors
- Offered in 11 of the finest grades of wood species for both the interior and exterior
- Customize your door with a variety of decorative glass options and grille patterns
- Available as single-door or double-door configurations and either inswing or outswing operation
- Low-profile sill option available
- Many door styles are available, see andersenwindows.com/entrydoors for options

POPULAR DOOR STYLES



PANEL STYLE #178 STRAIGHTLINE FULL PANEL



Interior



Exterior

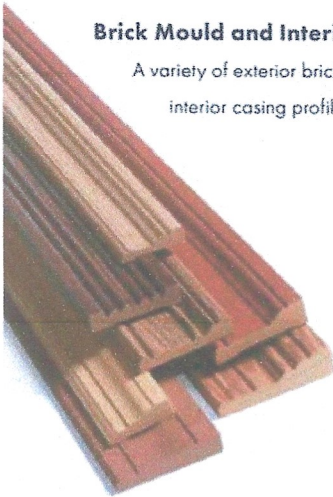
Summary

Configuration	Single Door, Oak
Interior Color	Primed
Hardware	Albany, Black
Grille Pattern	None
Exterior	Primed

REALIZE YOUR VISION

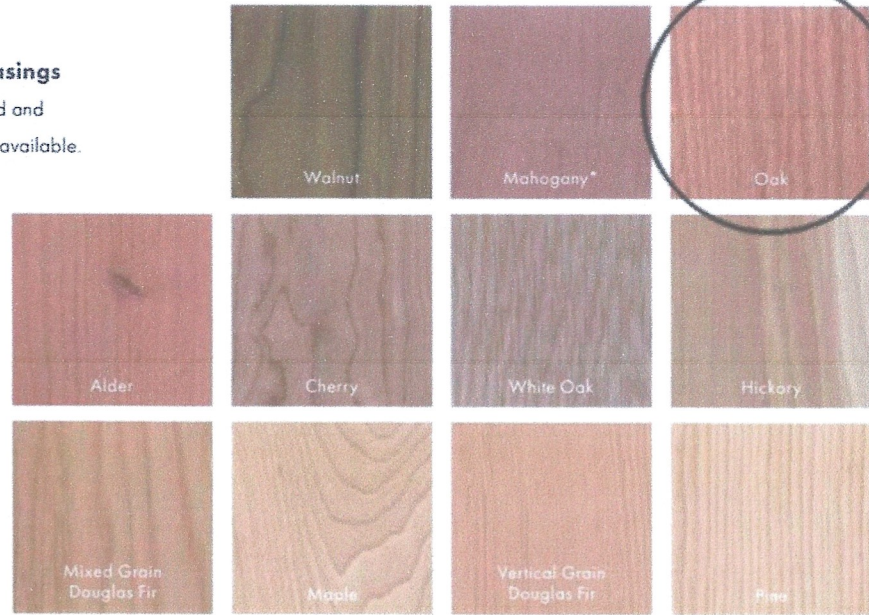
INTERIOR AND EXTERIOR WOOD SPECIES

Select from an expansive array of the finest grades of wood species to add warmth and beauty to your home's entranceway. Available on both the interior and exterior of your door.



Brick Mould and Interior Casings

A variety of exterior brick mould and interior casing profiles are available.



*Actual wood species is either Sapele or Sipo, both non-endangered species grown in Africa, with color and characteristics similar to Central American mahoganes. Naturally occurring variations in grain, color and texture of wood makes each window or door one of a kind. Painting limitations prevent exact replication of finishes. Please see your Andersen supplier for actual finish samples.



COLOR OPTIONS

Make a bold first impression with color – choose from 50 commercial-grade, aluminum exterior color options. On the interior of the door, choose from our painted options or enjoy the look of unfinished wood.

Exterior Colors



Interior Painted Options



Available on pine. Black and dark bronze also available on maple. Anodized silver available only on maple.





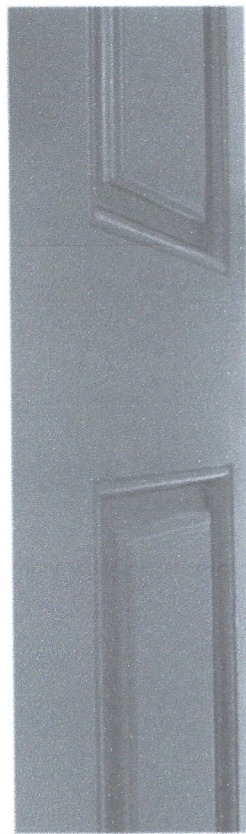
Six panel
previous door



Six panel
current door

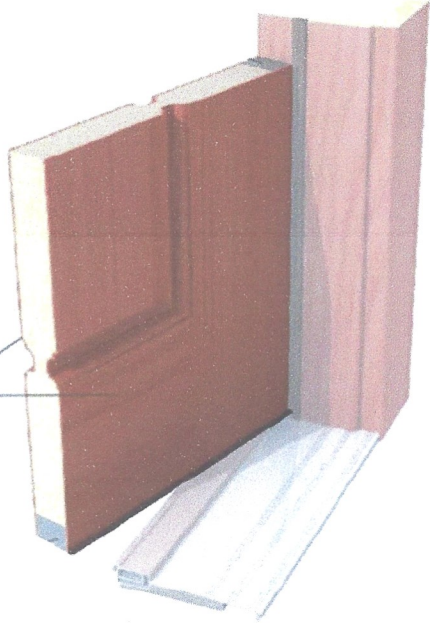


Previous door



Current door

molded fiberglass "skin"
marine grade primer
Kilz + SW satin ext door
paint "Amber Brew"





Dear Osheen,

As we discussed in length over the past few weeks and over the years since we replaced your front entry door, I'll repeat that the original door was a wood veneer door with an MDF core. The door was not the original door that was on the house presumably and was rotted at the bottom and up the stiles. The door was not able to be repaired with any type of accuracy or with a guarantee that it would stay repaired for an adequate amount of time. Those factors were the reasons to replace the door with the same style, only updated to last forever.

If you or anyone else has any questions please feel free to call me at 518-429-4875 or email at sbasiuk@huffnpuffinc.com.

Best regards as always,

Scott Basiuk
Senior Sales Manager
Renewal by Andersen of Eastern NY



Max P <maximillian.murph@gmail.com>
to me ▾

Wed, 10 Aug 2022, 09:37 ☆ ↶ ⋮

To Whom It May Concern:

My name is Max Murphy, I have been living at 28 Albany Ave for 24 years and have known the Browers the whole time. I had been to their home often to help Jean out and would go flying with Dick when I was a child. I am familiar with the 80's six panel yellow door they had. It was in bad condition prior to Jean selling the home, the MDF door was in disrepair. It was not solid wood.

Max Murphy

"LANDMARKS AND HISTORIC DISTRICTS IN THE VILLAGE OF KINDERHOOK"

Chapter 75 - 7. CRITERIA FOR APPROVAL OF A CERTIFICATE OF APPROPRIATENESS

(A) In acting upon an application for a Certificate of Appropriateness, the Historic Preservation Commission shall consider only changes to exterior features of buildings and structures.

(B) The Commission's decision shall be based upon the following principles:*

(1) Buildings and structures which contribute to the character of the historic district shall be retained, with their historic features altered as little as possible.

(2) Any alteration of existing buildings and structures shall be compatible first with its own historic style and secondly compatible with the character of the surrounding district.

(3) New construction shall be compatible with existing architecture.

(4) Only construction or alterations that are compatible with the long term preservation of the historic buildings and structures shall be permitted.

(C) In applying the principles of compatibility, the Commission shall consider the following factors:

(1) the general design, character and appropriateness to the property of the proposed alteration or new construction;

(2) the scale of the proposed alteration or new construction in relation to the property itself, surrounding properties, and the neighborhood;

(3) form, texture, material, and their relation to the features of the buildings and structures and to similar features of other buildings and structures in the neighborhood;

(4) visual compatibility with surrounding properties, including proportion of the buildings' and structures' facades, proportion and arrangement of window and other openings within the facades, roof shape, and the placement of buildings and structures on lots in the neighborhood, including setback; and

(5) the historic and architectural significance of the property.

* These principles are consistent with the current edition of The Secretary of the Interior's Standards for the Treatment of Historic Properties and The Secretary of the Interior's Guidelines for Preserving, Rehabilitating, Restoring and Reconstructing Historic Buildings

NEW BUSINESS

None

PROCEDURES

Question 75-001

Code Content:

§ 75-3 **Historic Preservation Commission.**

Code/Part II: General Legislation/Ch 75: Landmarks and Historic Districts
There is hereby created a commission to be known as the Village of Kinderhook Preservation Commission.

It appears that the lead-in statement to this section should be revised as follows: *There is hereby created a commission to be known as the Village of Kinderhook Historic Preservation Commission.*

Pick one option from list below:

Revise as suggested.

Revise as follows:

See attached revisions.

Upload

Do not revise.

Defer decision until after Code publication

Show Discussion

Assigned To

Timothy Husband - Chair, HPC

Needs Review

Lock

Add Note to Editor

Last modified by Susan Patterson - Village Trustee on 2023-05-26 09:11:59

Question 75-002

Code Content:

§ 75-3A(1)

Code/Part II: General Legislation/Ch 75: Landmarks and Historic Districts/§ 75-3: Historic Preservation Commission./§ 75-3A: Historic Preservation Commission.

The Village Board may choose to appoint an alternate member of the Historic Preservation Commission to serve as provided in this section. The number of alternate members appointed pursuant to this section shall not exceed one. The Village Board may appoint an alternate member who shall hold membership for a term of two years. The Chairperson of the Historic Preservation Commission may assign the alternate member to substitute for a regular member who is absent or who is unable to participate for reasons of a conflict of interest, after proposing such an action, voting on it, and recording it in the minutes of the meeting. When so designated, the alternate member shall possess all the powers and responsibilities as a member of the Board. An alternate member must attend all regular and special meetings of the Historic Preservation Commission, unless excused by the Board.

It appears that "Board" should be changed to "Commission" as follows: *The Village Board may choose to appoint an alternate member of the Historic Preservation Commission to serve as provided in this section. The number of alternate members appointed pursuant to this section shall not exceed one. The Village Board may appoint an alternate member who shall hold membership for a term of two years. The Chairperson of the Historic Preservation Commission may assign the alternate member to substitute for a regular member who is absent or who is unable to participate for reasons of a conflict of interest, after proposing such an action, voting on it, and recording it in the minutes of the meeting. When so designated, the alternate member shall possess all the powers and responsibilities as a member of the [Board] Commission. An alternate member must attend all regular and special meetings of the Historic Preservation Commission, unless excused by the [Board] Commission.*

Pick one option from list below:

Revise as suggested.

Revise as follows:

See attached revisions.

Upload

Do not revise.

Defer decision until after Code publication
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Assigned To
Timothy Husband - Chair, HPC
Needs Review
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Add Note to Editor

Last modified by Susan Patterson - Village Trustee on 2023-05-26 09:12:13

Question 75-003

Code Content:

§ 75-3A(2)

Code/Part II: General Legislation/Ch 75: Landmarks and Historic Districts/§ 75-3: Historic Preservation Commission./§ 75-3A: Historic Preservation Commission.

An alternate member of the Historic Preservation Commission may only participate at meetings of the Historic Preservation Commission when serving/sitting as a member of the Board and an alternate member may not participate in meetings of the Historic Preservation Commission as a resident of the community.

This section should be revised to change "Board" to "Commission" as follows: *An alternate member of the Historic Preservation Commission may only participate at meetings of the Historic Preservation Commission when serving/sitting as a member of the [~~Board~~] Commission and an alternate member may not participate in meetings of the Historic Preservation Commission as a resident of the community.*

Pick one option from list below:

Revise as suggested.

Revise as follows:

See attached revisions.

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Do not revise.

Defer decision until after Code publication

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Timothy Husband - Chair, HPC

Needs Review

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Add Note to Editor

Last modified by Susan Patterson - Village Trustee on 2023-05-26 09:12:20

Question 75-004

Code Content:

§ 75-3H

Code/Part II: General Legislation/Ch 75: Landmarks and Historic Districts/§ 75-3: Historic Preservation Commission.

*When vacancies are such that there are fewer than three members, the Trustees shall designate one or more members from the Planning Board to serve on the **Historic Review Commission** until the Trustees appoint new members of the Commission.*

This subsection should be revised to change "Historic Review Commission" to "Historic Preservation Commission."

Pick one option from list below:

Revise as suggested.

Revise as follows:

See attached revisions.

Upload

Do not revise.

Defer decision until after Code publication

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Timothy Husband - Chair, HPC

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Last modified by Susan Patterson - Village Trustee on 2023-05-26 09:12:26

Question 75-006

Code Content:

§ 75-5B

Code/Part II: General Legislation/Ch 75: Landmarks and Historic Districts/§ 75-5: Historic Preservation District and Map.

The Historic Preservation Map shall show the location(s) and boundaries of landmarks and historic districts, and it shall be on file with the Village Clerk. Said Map shall be adopted and declared a part of this chapter. The Historic Preservation District shall be considered henceforth separate from the zoning regulations and district map.

Should "District" be changed to "Map" in this subsection as follows?

B. The Historic Preservation Map shall show the location(s) and boundaries of landmarks and historic districts, and it shall be on file with the Village Clerk. Said Map shall be adopted and declared a part of this chapter. The Historic Preservation [~~District~~] Map shall be considered henceforth separate from the zoning regulations and district map.

Pick one option from list below:

Revise as suggested.

Revise as follows:

See attached revisions.

Upload

Do not revise.

Defer decision until after Code publication

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Timothy Husband - Chair, HPC

Needs Review

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Add Note to Editor

Last modified by Susan Patterson - Village Trustee on 2023-05-26 09:12:33

Question 75-007

Code Content:

§ 75-8B

Code/Part II: General Legislation/Ch 75: Landmarks and Historic

Districts/§ 75-8: Certificate of appropriateness application procedure.

The certificate of appropriateness required by this chapter shall be in addition to and not in lieu of any building permit or approval that may be required by any other ordinance or local law of the Village of Kinderhook.

Since the Village cannot adopt ordinances, this subsection could be revised as follows: *The certificate of appropriateness required by this chapter shall be in addition to and not in lieu of any building permit or approval that may be required by any other ~~[ordinance or]~~ local law of the Village of Kinderhook.*

Pick one option from list below:

Revise as suggested.

Revise as follows:

See attached revisions.

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Do not revise.

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Timothy Husband - Chair, HPC

Needs Review

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Add Note to Editor

Last modified by Susan Patterson - Village Trustee on 2023-05-26 09:13:28

Question 75-008

Code Content:

§ 75-8C

Code/Part II: General Legislation/Ch 75: Landmarks and Historic Districts/§ 75-8: Certificate of appropriateness application procedure.
The application must be submitted to the Chairman 10 days prior to a regularly scheduled meeting of the Commission.

For the sake of clarity, this subsection could be revised as follows: *The application must be submitted to the Chairman at least 10 days prior to a regularly scheduled meeting of the Commission.*

Pick one option from list below:

Revise as suggested.

Revise as follows:

See attached revisions.

Upload

Do not revise.

Defer decision until after Code publication

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Timothy Husband - Chair, HPC

Needs Review

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Last modified by Susan Patterson - Village Trustee on 2023-05-26 09:13:34

Question 75-009

Code Content:

§ 75-8D(1)

Code/Part II: General Legislation/Ch 75: Landmarks and Historic Districts/§ 75-8: Certificate of appropriateness application procedure./§ 75-8D: Certificate of appropriateness application procedure.

Name, address and telephone number of the applicant and the owner;

For the sake of clarity, this subsection could be revised as follows: *Name, address and telephone number of the applicant and the property owner, if different;*

Pick one option from list below:

Revise as suggested.

Revise as follows:

See attached revisions.

Upload

Do not revise.

Defer decision until after Code publication

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Timothy Husband - Chair, HPC

Needs Review

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Last modified by Susan Patterson - Village Trustee on 2023-05-26 09:13:41

Question 75-010

Code Content:

§ 75-8E(2)

Code/Part II: General Legislation/Ch 75: Landmarks and Historic

Districts/§ 75-8: Certificate of appropriateness application procedure./§ 75-

8E: Certificate of appropriateness application procedure.

Written notice of the hearing shall be sent to the applicant and to property owners within 300 feet of the applicant's property; advertised in the newspaper 10 days in advance of the hearing; and posted on public boards in the Village.

For the sake of clarity, this subsection could be revised as follows: *Written notice of the hearing shall be sent to the applicant and to property owners*

within 300 feet of the applicant's property; advertised in [~~the~~] a newspaper of general circulation within the Village at least 10 days in advance of the hearing; and posted on public boards in the Village.

Pick one option from list below:

Revise as suggested.

Revise as follows:

See attached revisions.

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Do not revise.

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Timothy Husband - Chair, HPC

Needs Review

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Add Note to Editor

Last modified by Susan Patterson - Village Trustee on 2023-05-26 09:13:47

Question 75-011

Code Content:

§ 75-12B

Code/Part II: General Legislation/Ch 75: Landmarks and Historic

Districts/§ 75-12: Maintenance and repair required.

*No owner or person with an interest in a property designated as a landmark or included within a **historical district** shall permit the buildings or structures on the property to fall into a serious state of disrepair so as to result in the deterioration of any exterior architectural feature which would, in the judgment of the Historic Preservation Commission, produce a detrimental effect upon the character of the Historic District as a whole or the life and character of the property itself. The Commission shall by letter notify the Code Enforcement Officer of the determination.*

For the sake of consistency, this subsection could be revised to change "historical district" to "historic district" as follows: *No owner or person with an interest in a property designated as a landmark or included within [~~a historical district~~] an historic district shall permit the buildings or structures on the property to fall into a serious state of disrepair so as to result in the deterioration of any exterior architectural feature which would, in the judgment of the Historic Preservation Commission, produce a detrimental effect upon the character of the historic district as a whole or the life and character of the property itself. The Commission shall by letter notify the Code Enforcement Officer of the determination.*

Pick one option from list below:

Revise as suggested.

Revise as follows:

See attached revisions.

Upload

Do not revise.

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Timothy Husband - Chair, HPC

Needs Review

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Add Note to Editor

Last modified by Susan Patterson - Village Trustee on 2023-05-26 09:13:53

Question 75-012

Code Content:

§ 75-13A

Code/Part II: General Legislation/Ch 75: Landmarks and Historic Districts/§ 75-13: Penalties for offenses.

Failure to comply with any of the provisions of this chapter shall be deemed a violation and the violator shall be liable to a fine of up to \$80 for each day the violation continues.

Penalties for violation of chapters in the Code are generally set at not more than \$250, 15 days' imprisonment, or both. Is the \$80 penalty in this subsection sufficient?

Pick one option from list below:

Increase maximum penalty from \$80 to \$250.

Revise as follows:

See attached revisions.

Upload

Do not revise.

Defer decision until after Code publication

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Timothy Husband - Chair, HPC

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